WadsworthLibrary

INTERNET AND COMPUTER USE POLICY

The Wadsworth Library (the "Library") provides public access to the Internet as one resource to fulfill the Library's mission. Providing the community access to the Internet can further that mission. Therefore, the Library has adopted this Internet Use Policy to establish guidelines and acceptable behavior for use of the Library's Internet.

The Internet is an information resource that the Library makes available to the public, but the Library is not responsible for the quality or accuracy of information found on the Internet. Users are responsible for evaluating information received via the Internet.

Sessions may be terminated at the discretion of the Library Staff or computer privileges revoked for inappropriate use of services.

WIRELESS INTERNET (WI-FI) ACCESS

The Library offers free wireless internet (WI-FI) access for use with laptop computers, smartphones, tablets and other wireless devices.

The Library cannot guarantee that the Wi-Fi will be available at any specific time.

While the Library's content filtering software applies to Wi-Fi usage, the public Wi-Fi network is accessible for all ages without restriction.

The Library assumes no responsibility for any alterations or interference with a device's configuration, operation, or data files resulting from connection to the Library's Wi-Fi network. Virus and security protection is the patron's responsibility.

Patrons are not permitted to use the Library Wi-Fi for illegal or time-consuming commercial purposes, or for purposes that infringe on other patrons access to equal bandwidth.

ACCESS TO PUBLIC LIBRARY COMPUTERS

Any member of the public may have access to the public computers but they must comply with the Library's Rules of Conduct

Sessions are limited to one hour unless given a different time frame by the staff.

Parents/Guardians are responsible for determining and/or limiting whether their child can use a Library public computer.

All computers receive an automated warning message , then will automatically turn off approximately ten minutes before the Library closes.

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EMPLOYEE ASSISTANCE

Library employees are trained to provide limited assistance on the public computers and patrons' personal devices, and will assist patrons as time allows. Library employees can help patrons configure their devices to the best of their ability with the understanding that any changes may void applicable insurances or warranties. The Library assumes no responsibility for damage, theft, or loss of any kind to a patron's equipment, software, data files, or other personal property brought into or used at the Library's facilities

Only the Library Director or OWWL Library System representative can install new software onto the public access computers as needed by users.

Users should immediately report any problems with equipment to a Library employee.

ACCEPTABLE COMPUTER USE

All patrons using the Library's computers must agree to the Library's policies and rules. Patrons are held responsible for their activity on the Internet.

Patrons are not permitted to make any changes to the computer's configuration. Patrons may save files to a computer but assume responsibility for the content and privacy of said files. Any files saved to the computer but assume responsibility for the content and privacy of said files. Any files saved to the computer will be lost once the computer is restarted or shut down at the end of the patron's session. Library employees are authorized to delete any patron files, including documents, photos, videos and music files during routine maintenance of Library computers.

RIGHTS OF PATRONS

The Library's computer terminals are located in public areas that are shared with Library employees and patrons of all ages, backgrounds, and sensibilities. Individuals are expected to consider this diversity and respect the rights of others when accessing potentially offensive information or images. Be considerate and avoid any excessively loud or boisterous behavior while using a device.

The Internet is not a secure medium and all transactions, files, and communications may be subject to unauthorized access by third parties. It is the Library's usual practice to erase all patron computer records, except those essential for Library business operations.

Once a public computer terminal is restarted, all information about that previous session is deleted within the capacity of the Library's resources. The Library does not, as part of its regular practice, retrieve any information, including websites visited, passwords, credit card numbers, or any other information a patron has entered while using a Library computer.

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ILLEGAL ACTIVITES

Use of the Internet for activities that violate local, state, or federal laws is prohibited. This includes, but is not limited to, activities such as viewing child pornography, committing fraud, hacking, unauthorized access, or spreading libel or slander.

If patrons are seen, or reported to be, viewing potentially offensive or illegal material, as defined in this policy, the Library reserves the right to monitor patron use of Library computers.

Patrons may only make copies allowable by copyright laws or licensed software agreements. Library employees will not assist patrons with the copying or downloading of content protected by copyright law, including but not limited to software, music, movies, and video games. The Library is not responsible for policing patron adherence to copyright laws or software agreements.

SUSPENSION OF COMPUTER AND/OR LIBRARY PRIVILEGES

Patrons who do not follow these rules may be prohibited from using computers or other Library equipment, have their Library privileges suspended, be banned from the Library, and/or be prosecuted for illegal activities.

CYBERSECURITY

The Wadsworth Library works with the OWWL Library System headquarters to protect networks, devices, and data from unauthorized access or criminal use, and attempt to ensure confidentiality, integrity, and availability of information.

The OWWL System provides content filtering to ensure its libraries are in compliance with the Children's Internet Protection Act (CIPA).

Approved by Board of Trustees on May 10, 2018
Updated June 2022, Updated May 9, 2024