



RULES OF CONDUCT POLICY

Recognizing the need to maintain an environment suitable for studying, reading, browsing and the general use of Library resources, the Library Board established rules and procedures to assure the safety of Library users, Library personnel, and Library materials, equipment and furnishings; and to assure that the use of the Library is not obstructed by inappropriate behavior or actions.

Library patrons are expected to follow all Library rules and policies including these Rules of Conduct. Entering the Library implies agreement to abide by these rules and policies while on Library property. Failure to do so may result in expulsion from the Library and/or loss of Library privileges. A person who defies an authorized Library employee's request not to enter the Library or not to remain in the Library for failure to comply with the Library's rules and policies is subject to arrest for trespass. (New York State Penal Law, Section 140.05)

The following behaviors will not be tolerated:

1. Disorderly or disruptive behavior on library premises.
2. Harassment of Library users or library personnel.
3. Leaving young children unattended. (Safe Child Policy)
4. Smoking on library property.
5. Defacing or damaging library materials, equipment, furniture or facility.
6. Loitering or soliciting on library premises.
7. Placing feet on chairs or tables.
8. Littering.
9. Absence of shirts or shoes.
10. Weapons, with the exception of peace officers.

When a patron does not observe the Rules of Conduct, library staff will take the following progressive steps:

1. Issue a verbal warning, stating that the patron(s) will be asked to leave if the behavior in question does not cease.
2. Request that the patron(s) leave the Library.
3. Call the police.

If the disruptive patron is a child, refer to the Safe Child Policy.

Responsibility for Upholding

DIRECTOR

Policy adopted October 2011 by Board of Trustees

Revised on December 10, 2012 by Board of Trustees

Reviewed by Board of Trustees on May 10, 2018