



EXHIBITS POLICY

It is the policy of Wadsworth Library to provide information through both displays and exhibits, as part of its information mission. Exhibits may come from the Library's own collections and or services or through those of other community agencies or individuals. If the Library provides space for a display or exhibit, the Library does not necessarily endorse the position promoted by the exhibit or display.

Requests for Library display space shall be granted only for educational, artistic or cultural materials which are designed primarily to promote interest in the use of books, other library materials and/or information services. Displays will not include prices of objects. Only the name, address and contact number may be made available to the public.

All requests shall be considered by the Director in the order in which they are received. The Library reserves the right to limit the size, number of items and the schedule of any display. The frequency with which the artist or organization may have a display is determined by the Director.

A request for a display focusing on a public issue must indicate that all aspects of the issue will be presented in an equal manner. The Director will determine whether the proposed display is balanced or not.

A visible sign or placard stating the sponsorship of the display will be included with the display.

The Board of Trustees and the employees of Wadsworth Library assume no responsibility for the preservation, protection and possible damage or theft of any item displayed or exhibited. All items placed in the Library are done so at the owner's risk. Items for a display will not be accepted without a waiver signed by the owner absolving Wadsworth Library of liability for loss or damage to property, accompanied by a list of the materials that will be on display.

Any display created by an employee of Wadsworth Library will be considered a staff display and not a public display. Staff may create displays of library materials to encourage the use of the information resources of the Library and promote a positive view of the Library in the community. Such displays should reflect all viewpoints on a given subject where appropriate.

RESPONSIBILITY DIRECTOR

*Approved by the Library Board of Trustees - October 11, 2012
Reviewed by the Library Board of Trustees April 12, 2018*