

MINUTES
Wadsworth Library Board of Trustees Meeting
Thursday, 11/09/ 2023 4:00 pm

Attendance: Anna Grace, Julie Brocklehurst-Woods, Carol Robinson, Marilyn Curley,
Mike Rozalski

Absent: Rachel Bailey-Jones

Staff: Erin Robinson, Library Director; Sarah Matthews, Children's Librarian;
Marcia Koch, Treasurer

Guest: Colleen Powers

Called to order at 4:00

Adoption of the Agenda
moved by Mike second Anna carried

Period for Public Expression

Calendar - Discussion regarding trustee nominations, Finance committee to schedule a meeting

Approval of Consent Agenda to include:

Adopt the minutes of the regular meeting - October 12, 2023;

Children's Librarian report;

Meeting Use ;

Volunteer report;

Adult programming and Directors report

Comments - Maybe a discussion next month with Erin for her impressions after being here for six months

moved by Anna second Carol carried

Reports

1. Financial reports and approval of bills - Discussion-once we get the rates, consider moving the money for 90 days from a Money Market to a CD in order to collect more interest. Marcia is looking into the amount of money we have spent on the children's library since construction was completed. The plan then is for that amount to be transferred to the general library fund.

2. Approval of pre-audit payments from 10/16/2023 - 11/03/2023

moved by Anna second Marilyn carried

3. Approval of pending payments - 11/10/2023

moved by Marilyn second Carol carried

4. Acceptance of Endowment reports- Julie will contact Mary Hartstein at RACF

Moved by Anna second Marilyn carried

5. Acceptance of financial reports

moved by Anna second Marilyn carried

6. Friends of Wadsworth Library report and designation of board member to attend next meeting.

The Haunted House was a success. Had events downstairs and on the first floor. About 70 people - 20 student volunteers and some community volunteers.

Friends is planning the Book sale for Dec 2nd from 10:00 - 2:30.

They are looking towards Date Night at the Library in February-will have a DJ, food, etc.

They will be resending an end of year letter for membership renewal and to some businesses.

Holiday Open House will be the 3rd Thursday in December at 6:30 (December 21st).

Mike attended the last meeting. Marilyn will attend the next one on Tuesday, December 5th.

Old Business

1. Facilities updates

There was a leak in the basement from the toilet for 3-5 days. It's fixed now but the ceiling in the storage room needs work. We need to make sure the ceiling is dry to avoid mold.

- a. Main floor bathroom-Bobby Clar is getting together a proposal for the trap, etc that will take care of this.
- b. Meeting room AC-this is still being worked on. Once the company MJ Mechanical comes, then Erin will approach them for an estimate

2. Grove Trail project-Perry Ground acknowledged Julie's email of two months ago. Ken Parker, another Seneca, recently spoke at the college and may be another resource. Discussion ensued about content of the plaques for the trail and possibly focusing on Haudenosaunee legends related to our environment rather than the broader topic of history. The trail itself needs more thought, especially material that is ADA approved. Ken Parker is a landscaper so he may be someone to contact for the trail surface as well. The length of the proposed trail is currently approximately 1/4 mile. The Board can consider a 1/3 mile length at a future time if there is a need. The trail would be funded by grants and the endowment. Our proposal states that the trail will meet ADA requirements for wheelchair accessibility. The Board believes that the public should be informed when we send significant endowment funds.

3. 53 Second Street-The church will not demolish the house. We're not going forward with this purchase.

4. Approval of Unattended Minors Policy

moved by Anna second Mike carried

New Business

1. Approval of Harassment Policy

Moved by Carol Second Mike Carried

2. Carolyn Meisel entered the room at 5:00. She is willing to fill the vacant term through June 20, 2024

Moved by Anna second Mike Carried

Next Meeting is December 14, 2023 at 4:00 pm

Adjourned at 5:15 pm

Moved by Mike Second Carolyn Carried