

MINUTES

Wadsworth Library Board of Trustees Meeting

Thursday, July 13, 2023 3:55 pm

Attendance: Mark Sullivan, Anna Grace, Rachel Bailey-Jones, Juile Brocklehurst-Woods, Carol Robinson, Marilyn Curley

Staff: Erin Robinson, Library Director; Sarah Matthews, Children's Librarian; Marcia Koch, Treasurer

Guests: Colleen Powers , Mike DaBramo

Called to order at 3:55

Appointment of New Elected Members:

(1) Motion to accept Michael Rozalski and Anna Grace as Trustees, Carol Second, Julie Carried.

Election of Officers: nominated by Anna Second Marilyn Carried

President: Julie Brocklehurst-Woods

Vice President: Carol Robinson

Secretary: Rachel Bailey-Jones

Committee Assignments - decided to postpone until next month:

Facilities

Operations

Finance

Adoption of the Agenda

moved by Carol second Marilyn carried

Calendar - Today is our organizational meeting. This is the start of the fiscal year. Conflict of Interest policy - internal and required by the State. We need to sign. Erin will have available at the next meeting . We'll need copies of Friends MOU next month. Next month RACF meeting. Marcia sends quarterly reports for RACF when she gets them. We'll ask RACF for consistency when we get them. Think about outstanding people to be recognized for the Ludlum-Holroyd Award for August. Also we need to review our Long Range Plan goals.

Approval of Consent Agenda to include:

Adopt the minutes of the regular meeting on June 8, 2023; Adopt the minutes of the Emergency meeting June 23, 2023; Children's Librarian report; and Directors report

Comments - summer programming looks good! Tonight is the Booking!

Evergreen Advisory Council - instead of OWWL used in Director's report

moved by Mark second Rachel carried

Reports

1. Financial reports and approval of bills - Marcia K

There are funds available due to underspending the 2022-23 budget. Work on first floor bathroom? Lower level door water issue? - a couple of projects we may now have money for, although we may not have the payments needed for the recently repaired leak

2. Approval of pre-audit payments from 06/13/2023 - 7/07/2023

moved by Anna second Carol carried

3. Approval of pending payments (warrants)

moved by Mark second Anna carried

4. Acceptance of financial reports

moved by Mark second Mike carried

5. Friends of Wadsworth Library report and designation of board member to attend next meeting. \$1036 made from book sale. Thank you notes being sent Clean up at end - only an hour

October 20th Haunted Library. College students to help

Meeting change - second week of the month. Tuesday, August 8th at 5:30 is the next meeting. Carol and Mike R will attend.

Old Business

1. Facilities updates

- a. Leaking pipes update - leaking pipes have been fixed and billed

- b. Boiler Estimate - Sarah heard sounds. Safety was on because the unit was overheating Turnbull came and found a problem causing the overheating. Estimate \$1,825 Motion to move ahead with repair- Mark. Second - Carol. Carried

2. Grove Trail project (next steps) - NY Forward Grant submitted. Received confirmation of submission.

Signs on trail. Flat Hat Designs (Lauren) provided a quote for the signs and her guidance but not with the actual drafting 1/4 mile long trail. 8 signs.

Federal grant - we've reached the second phase. The grove may best fit the small NY Forward grant. We may need to submit again for that if we don't get funds from the main process.

The Historical marker is redone and will be installed further from 20A

3. 53 Second Street

- a. Mike DeBramo to coordinate work by RG&E to move power supply wires for Christ Community Church. Forms successfully submitted. A few things need to be taken care of but we should be able to go ahead with scheduling the visit

Moved by Mark Second. Marilyn Carried

- b. Appoint Realtor Holly Harvey to act as Facilitator for the purchase of this property and the potential closing of this property from Christ Community Church. She will do this at no cost to the library

Moved by Marilyn Second. Carol Carried

c. Julie will assume responsibility as Board of Trustee liaison for this deal as Mark will be leaving the Board likely before this purchase is completed.

d. Assurance for the State Aid for Library Construction Grant (for the building demolition and construction of the parking lot) was reviewed, voted on and signed

Moved by. Anna Second. Mark Carried

4. Museum drainage project and MOU - Mark. This document is complete and now on google drive. The LC Historical Society is submitting a NY Forward request for these funds.

5. NY Forward Local Planning Committee - discussed under The Grove

New Business

1. Contact LCN for an article on the new director-Anna

2. Erin on vacation next meeting-Sarah will replace Erin for that meeting

3. Doyle Security - two members of the Board are needed. Julie and Carol will do this.

Each will need a key.

Next Meeting is August 10, 2023 at 4:00 pm

Adjourned at 5:19

Moved by Mark Second. Rachel Carried