

**Wadsworth Library Board of Trustees
Minutes for Thursday, December 10, 2020
Library Meeting Room**

Attendance:, Liz Argentieri (Zoom), Mike DaBramo, Julie Brockelhurst Woods (Zoom), Debby Emerson, Marcia Koch(Zoom), Carolyn Meisel(Zoom), Marcia Podhorecki (Phone), Mark Sullivan(Zoom), and Tom Whitmore (Zoom)

Excused:

Guests: Sarah Matthews, Lisa from Friends, Emily Sullivan, Ainsley Lyons, Aydah Daniel

Call to Order: Meeting called to order by President Mike at 4:09.

Wadsworth Stairwell Mural:

Work will begin on weekends. Emily and crew will review area and begin soon.
Presentation of murals went well and the board loved the ideas.

Agenda Approval: (94) Motion to approve the December 10 Agenda, _ Carolyn __. Second, __Tom __. Carried.

Calendar Review:

December:

Employee Self-Evaluations - Debby is working on evals
Board Meeting December 10
Tax Override

January:

Present new budget
Review current budget
Trustee nominations finalized
Board meeting January 14
Director's evaluations of employees

Carolyn has decided not to run again for this coming year, June 2021.

Consent Agenda (95) Motion to approve the December 10, 2020 consent agenda to include Regular Meeting Minutes of November 12, Treasurer's report; Director's report; Children's Librarian report, ___Mark___. Second, ___Julie___. Carried.

Library website updates look great!
Santa has a video and is answering letters for the kids!

Reports:

I. Financial reports and approval of warrants

(96) Motion to approve pre-paid Warrants for November 10, 2020 to December 4, 2020, ___Carolyn___. Second, ___Liz___. This Warrant disbursement was unanimously approved.

(97) Motion to approve Warrants for December 11, 2020, ___Mark___. Second, Carolyn___. This Warrant disbursement was unanimously approved.
Hold up payment of Doyle Security Payment due to issue with Hewitt and Lindsay
Need to check on other payments to Doyle.
Mike will review payments.

(98) Motion to receive the financial reports, ___Marcia P.____. Second, ___Carolyn___. Carried.

2. Friends of Wadsworth Library:--

Frustration with not being able to do events due to COVID
No book sale at this time

REMINDER: January 5th meeting

Old business

1. Second floor expansion (DISCUSS)
 - a. Completion of construction project
 - i. Certificate of Occupancy!
 - ii. Minor items need to be addressed, a few more bills but otherwise complete

- iii. Project was under budget and ahead of schedule!
 - b. Pod removal
 - i. Making progress on removing items from POD
 - ii. All of the metal shelving has been removed
 - iii. All wooden picture book shelving is being removed on 12/10
 - iv. Next week it should be empty and they can come to remove POD
 - v. Will check to see about discarding remaining items in POD
 - c. Fundraising progress
 - i. Carolyn spoke with Billy Loyd about Business Center naming for Wadsworth Sisters
 - ii. Additional funding from other families
 - iii. Still need additional funding
 - iv. Possibility about art display for donor's work?
 - v. Funding for Emily and Crew's Mural work?
 - d. Donor wall and signage
 - i. Fast Signs working on new signs - have sent proofs to Debby and Sarah
 - ii. Rooms, floors, shelves, plaques on walls
 - iii. Draft of design for donor tree - newer draft will be more formal than original, leaves and acorns
 - iv. Debby will send out drafts to Board
- 2. Facilities (DISCUSS)
 - a. Security cameras- Mike
 - i. Jonson Controls hooked up cameras and all is working well
 - ii. Recorder will keep track of data for 3 weeks before over-writing
 - iii. Staff can look at remotely or in library on phones and computers
 - iv. All three floors have cameras
 - b. Garden Beds
 - i. All edging is completed
 - ii. Contaminated(salt) dirt on top has been removed
 - iii. Julie will measure amount of new soil needed
 - iv. New soil will be delivered next week
 - v. Plants will be planted in the spring, some originals will be put back in place before the freeze
 - c. Handyman jobs
 - i. Debby contacted handyman and he has come to hang up plaques and pictures
 - ii. Other projects still being done as well
- 3. Long Range Plan (DISCUSS)
 - a. Report from Long Range Planning Committee
 - i. LRPC did a wonderful job producing a completed project
 - ii. Text for each part needs to be added
 - iii. Once set, the board can adopt - Possibly can vote on in January, 2021
 - iv. Expand community outreach and realm of library
 - v. York Outreach on agenda for Town Meeting in January

1. Debby is providing numbers for meeting on usage of York population
- b. Goals and action steps
 - i. Debby has gone through and added possible goals
 - ii. Staff will look at and add action steps
4. York users (ON HOLD)

New Business

1. Tax cap resolution
2. Tax Cap Override resolution: Whereas, the adoption of this 2019-2020 budget for the Wadsworth Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and
- 3.
4. Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it
5. Resolved, that the Board of Trustees of the Wadsworth Library voted and approved to exceed the tax levy limit for 2021-2022 by at least the sixty percent of the board of trustees as required by state law on December 13, 2020.
6. **(99)** Motion to adopt this resolution to override, Tom. Second, Carolyn. Voting aye: Liz Argentieri, Mike DaBramo, Julie Brockelhurst Woods, Carolyn Meisel, Marcia Podhorecki, Mark Sullivan, and Tom Whitmore.
7. Doyle invoice
 - a. Discussed above

(100) Motion to close the meeting at 5:20 pm, __Tom ____. Second, _Liz___.
Carried.

The next regularly scheduled meeting will be **Thursday, January 14 at 4:00 pm**