

**Wadsworth Library Board of Trustees**  
**Special Board Meeting Minutes**  
**Feb 21, 2020**

Board Present: Mike DaBramo, Tom Whitmore, Marcia Podhorecki, Mark Sullivan,  
Julie Brocklehurst-Woods  
Absent: Carolyn Meisel, Geoff Clough  
Staff: Debby Emerson

Call to order at 2:05 by President Mike DaBramo

Adoption of the Agenda: motion by Tom, second by Marcia, passed

**Motion 37** Moved by Tom, second by Marcia: Due to changes in previously-accepted bids, the following construction bids/proposal:  
Whitney East, as General Contractor, including base bid of \$484,500, alternate 1 at \$32,000 and alternate 2 at \$30,000 for a total of \$546,500. Option 3 to be held for 60 days if needed; alternate 4 is not required.

Hewitt Young Electric, LCC as Electrician, including base bid of \$126,200, alternate 1 at \$17,000 and alternate 5 at \$1200 for a total of \$144,200. Alternate 4 is not required.

Lloyd Mechanical Co., LLC for Plumbing, including base bid of \$94,800, alternate 1 at \$4000, alternate 4 at \$2600 and alternate 6 at \$2500 for a total of \$103,900.

Lloyd Mechanical Co., LLC for HVAC, including base bid of \$210,000, alternate 1 at \$8900, and alternate 4 at \$5500 for a total of \$224,400.

The proposal of CME Associates, Inc. for the required Structural Materials Testing and Special Inspection Services, in the estimated amount of \$11,300.

This motion was approved unanimously.

Naming opportunities for our capital campaign were discussed. Marcia would like to offer a naming right for a \$10,000 donation. Julie suggested that Marcia offer one of the three \$15,000 naming options from our first floor list, which haven't attracted as much interest. Marcia will let Julie know the decision of her donor.

The previously-approved proposal from Deb Allen for a Free Little Pantry was discussed. The concept of a free pantry for everyone seemed confusing in light of Deb's intent to support college students, who may experience food insecurity. There aren't usually many college students visiting this library. SUNY/Geneseo is hoping to make an on-campus food pantry available to students, but there is currently no timeline. Julie has concerns about confusion created by two food pantries located across the street from each other. She believes that people will likely donate to one but not the other, reducing donations to the Geneseo/Groveland Emergency Food Pantry, which is focused on providing food to people in need, and is open to college students. Debby Emerson is concerned about people coming into the library and requesting assistance when the pantry is empty. Our insurance agent does not have liability concerns.

Julie made a motion to rescind our previous motion to approve this program, there was no second. Mike offered to write a letter to Deb Allen, requesting additional information, including a description of how donations will be solicited, and how this project will be publicized to the community. Mike will circulate this

letter to Board members, to obtain their input, before sending. The collection box will be located near the Second St. door.

Debby Emerson has a concern that the pages won't be busy enough to fill their hours during our construction project. She doesn't want to reduce their hour/pay, for fear of losing them. Suggestions were made for keeping them busy including the library gardens and pursuing continuing education online and/or via PLS.

Meeting adjourned at 3:16, motion by Tom , second by Julie, passed

Respectfully submitted,

Julie Brocklehurst-Woods  
Board Secretary